

Privacy Notices (Young People & Parents)

What?	Data Collected	Privacy Notice
Initial Joining Data	Young Person's Name and Date of Birth, Parent E-mail Address	We use a system called Online Scout Manager to store Personal Information and to keep track of badge work and attendance during your Young Persons membership at our Group. We will use the above information to set up an account on OSM and send you e-mails which will allow you to log in and update your personal information as well as consent to upcoming events planned by Our Leaders. We will use your E-mail (directly/ via OSM) as our primary method of updating you about our programme, events and any other information deemed necessary for the safety and engagement of your young person within our group
Photography/ Publicity Consent	Consent to Newspapers, Newsletters, Displays, Social Media and Website Publicity	Sometimes photos and video images of Young People taking part in activities are taken for publicity purposes, we will only use these in the way you have consented below and in accordance with The Scout Association Guidelines, however we cannot take responsibility for picture taken by District, County, Parents or members of the public.
Medical Consent	Consent to Giving General Medical Consent	<p>If it becomes necessary for your son/daughter to receive medical treatment and you cannot be contacted by telephone or any other means to authorise this, do you give general consent to any necessary medical treatment and authorise the Group Scout Leader (or in their absence a delegated Leader), to pass on relevant information and sign any document required by the hospital authorities.*</p> <p>* The medical profession takes the view that a parent's consent to medical treatment cannot be delegated. This view is explicit in the Children Act 1989. Thus medical consent forms have no legal status and a doctor / nurse insisting on the consent of a parent to a particular treatment has the right to do so. At the same time it can be a comfort to medical staff to have general consent in advance from parents or to have a Leader on hand able to sign forms required by the medical authorities.</p>
Gift Aid Declaration	Name, Address and Postcode of Tax Payer	<p>Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. The details you provide below will be used by 1st Howden-le-Wear Scout Group to claim Gift Aid on your donation and is needed by HMRC to identify you as a current UK taxpayer.</p> <p>Consent to this Given by ticking "I want to Gift Aid any donations I make in the future or have made in the past 4 years to 1st Howden-le-Wear Scout Group"</p> <p>This information is kept for up to 7 Years after the end of the accounting year in which the last Gift Aid Claim was made, this is due to legal obligation to keep tax records for this long.</p>

<p>OSM Details (Contact Details include – Name, Address, Postcode, Email, Phone Numbers, Receive E-mail or Text messages from Leaders)</p>	<p>Full Name, Gender, DoB, Started Section, Joined Movement, Patrol, Primary Contact 1 Contact Details, Primary Contact 2 Contact Details, Emergency Contact Details, Members Contact Details, Allergies, Medical Conditions, Dietary Requirements, School, Other Useful Info (Can't Swim, etc), Last Checked by Parents.</p>	<p>If both parents live at the same address, please don't worry about filling the addresses in twice - one address is fine! Please ensure that telephone numbers are up to date (ideally landline & mobile), and if you have an emergency contact that we can call if we can't get hold of you, please fill that in too.</p> <p>Hospital visits require the school as well so please populate that too.</p> <p>Please put today's date in the "Last checked by parents" box at the bottom to confirm you've checked the data.</p> <p>The information you supply will be held in accordance with the Scout Group Privacy Policy to ensure the safety and engagement of your young person and only used for Scouting purposes until the Young Person leaves or moves on at which point it will be destroyed/deleted from our records. Personal Details will only be passed on to additional Third-Party Activity Providers and The Scout Association for statistical purposes (Anonymised data), and only when absolutely necessary.</p>
<p>Activity/Event Consent Forms</p>	<p>Name, DoB, Emergency Contact Details(Name & Phone Number), Allergies, Medical Condition, Infectious Diseases, Dietary Requirements,</p>	<p>The information you supply will be held in accordance with our Privacy Policy and only used to safely provide the Scouting Activity stated above and will be kept for 2 months at which point it will be destroyed/deleted from our records, unless there is a legal requirement to retain the information beyond this.</p> <p>By consenting to your Young Person taking part in this event, you are also consenting to the use of any photos or videos taken during this event to be used, in accordance with our Publicity Policy, for publicity purposes.</p>
<p>E-mails</p>	<p>Various Personal Details (Received/Transmitted)</p>	<p>This email and any attachments to it may be confidential and are intended solely for the use of the individual to whom it is addressed. Any views or opinions expressed are solely those of the author and do not necessarily represent those of 1st Howden-le-Wear Scout Group. If you are not the intended recipient of this email, you must neither take any action based upon its contents, nor copy or show it to anyone. Please contact the sender if you believe you have received this email in error.</p> <p>Any information you may supply to 1st Howden-le-Wear Scout Group will be used in accordance with our Privacy Policy, held in accordance with our Retention Policy and only used for the Purpose it was intended.</p>