

Role Description



Role Title: Assistant Group Scout Leader

What does this mean?

Assistant Group Scout Leaders are the people responsible for Supporting the Group Scout Leader in ensuring the Group runs efficiently and continues to grow and develop. This means working alongside all those within the Group to create, implement and develop policies, procedures and programmes. This will be done with support from everyone within the Group, mainly the Assistant Group Scout Leader and Section Leaders.

Who is responsible for you?

Group Scout Leader

Requirements if you take on this Role:

You must be eligible for charity trustee status for this role.

This role requires the completion of your Wood Badge Training:

- Getting Started Modules within 5 Months
- All Wood Badge Training within 3 Years (For Managers)

Also the ongoing safeguarding and safety training.

Main Tasks:

- Help to ensure that the Scout Group Thrives and has the best systems in place to support adult volunteers and develop the group – including a group executive committee and Section leadership teams.
- Provide line management and support to the Leaders in the Scout Group when required, including setting objectives for their work and holding regular reviews and one-to-one meetings.
- Help to ensure that the Scout Group has an adequate team of supported and appropriate adults working effectively together and with others to meet the Scouting needs of the area.
- Provide support so that a challenging, exciting and balanced programme is offered to young people in the Scout Group
- Work with the District Commissioner, Deputy District Commissioner(s) and other Group Scout Leaders and Assistant Group Scout Leaders in the District to ensure the District thrives and supports Scout Groups
- Sit on and work with the Executive Committee to develop the Group

Wider Group Tasks:

- Help to Create and Follow Group procedures which must be in accordance with POR.
- Attend and Contribute to relevant Group and District Meetings.
- Work with the Group Executive committee and others to support recruiting and inducting adults as they become Members of the Scout Group
- Ensure accurate records are kept of the Young People in the Section in accordance with GDPR and the movement of any of this information is properly regulated
- Regularly review the operation of the Group with the Group Scout Leader and Leadership Team
- Make and maintain good relationships with Parents/Carers of Young People. This may include running a Parent Rota, inviting parents to support Camps/Events, and maintaining good lines of communication with them.
- Plan and run at least one Camp/Event per year.

Other things you may be asked to help with:

- Support Fundraisers organised by others within the Group
- Any other tasks that will help improve; the efficient running of the Group, support available to adults in the Group and the opportunities the group can provide.