

Role Description



Role Title: Assistant Section Leader (Beavers, Cubs, Scouts or Explorers)

What does this mean?

Assistant Section Leaders are the people who support the weekly running of the Section. This means helping with planning the programme, ensuring the safe participation of Young People and maintaining good relationships with parents and other third parties. This will be done with support from Section Leaders, Section Assistants, Young Leaders and Parent Helpers.

Who is responsible for you?

The Group Scout Leader (GSL)

Requirements if you take on this Role:

This role requires the completion of your Wood Badge Training:

- Getting Started Modules within 5 Months
- All Wood Badge Training within 3 Years

Also the ongoing safeguarding and safety training.

Main Tasks:

- Support the delivery of a safe, exciting and stimulating balanced programme (taking in to account the needs, interests and ability of the Young People)
- Support the safe Delivery of the Programme in accordance with the Policy, Organisation and Rules of The Scout Association
- Plan and Run at least one Camp/Nights away experience per year (this can include Group, District, County and National/International Events)
- Actively support and promote the achievement of badges and awards in particular the Chief Scouts Award.
- Actively work with other adults within the Group to support and promote Group/Multi-Section Activities and Events
- Agree with the Section Leader how you can support them in ensuring regular opportunities are provided for Young People to express their views on the programme and running of the section, and that those views are taken into account
- Actively support the Section Leaders to promote the Moving On process from Section to Section

Wider Group Tasks:

- Agree responsibilities with Section Leader(s), Assistant Section Leader(s), Sectional Assistants and Parent Helpers taking in to account the development of the individual's leadership potential
- Follow Group's financial procedures which must be in accordance with POR.
- Attend and Contribute to relevant Group and District Meetings
- Work with the GSL, the Group Executive committee and others to support recruiting and inducting appropriate Assistant Leaders and Section Assistants
- Ensure accurate records are kept of the Young People in the Section in accordance with GDPR and pass these records to the appropriate Section Leader when the young person reaches the age to move up to the next section
- Regularly review the operation of the Section with the Leadership Team
- Make and maintain good relationships with Parents/Carers of Young People. This may include running a Parent Rota and/or inviting parents to support Camps/Events

Other things you may be asked to help with:

- Sit on the Executive Committee if you would like too. (you must indicate willingness at an AGM)
- Support Fundraisers organised by others within the Group
- Any other tasks as agreed with the Group Scout Leader

*** There are additional "un-official" roles that you may be able to do alongside this role to help the Group, however the additional role should not take away your ability to fulfil this one. ***